

## Regulatory/ Administrative Committees

## Appendix C

<b>Results to 30-Sep-23</b>	<b>Budget Revised</b>	<b>Forecast Outturn</b>	<b>Variance of Forecast from Revised Bgt</b>	<b>Staffing Budget</b>	<b>Staffing Actual</b>	<b>Comments</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>FTE</b>	<b>FTE</b>	
Employees	110,000	110,000	0	1.75	0.75	External contractor is expected to be used for the vacant post
Other Expenditure	104,200	104,200	0			
Income	0	0	0			
<b>Audit</b>	<b>214,200</b>	<b>214,200</b>	<b>0</b>	<b>1.75</b>	<b>0.75</b>	
Employees	269,300	259,300	(10,000)	6.00	4.60	
Other Expenditure	24,700	24,700	0			
Income	0	0	0			
<b>Committee Services</b>	<b>294,000</b>	<b>284,000</b>	<b>(10,000)</b>	<b>6.00</b>	<b>4.60</b>	
Employees	334,000	323,300	(10,700)	4.00	3.00	
Other Expenditure	5,700	5,700	0			
Income	0	0	0			
<b>Corporate Governance</b>	<b>339,700</b>	<b>329,000</b>	<b>(10,700)</b>	<b>4.00</b>	<b>3.00</b>	
Employees	320,000	332,400	12,400	0.00	0.00	£11.5k funded from Green Initiative Reserve.
Other Expenditure	309,700	298,400	(11,300)			
Income	0	0	0			
<b>Corporate Management</b>	<b>629,700</b>	<b>630,800</b>	<b>1,100</b>	<b>0.00</b>	<b>0.00</b>	
Employees	290,900	294,900	4,000	5.69	5.69	Savings expected of £15k against software budget as web projects are not happening in this year. The remainder relates to savings against marketing budget due to reduction in paper products/ campaigns
Other Expenditure	125,000	105,000	(20,000)			
Income	0	0	0			
<b>Corporate Publicity</b>	<b>415,900</b>	<b>399,900</b>	<b>(16,000)</b>	<b>5.69</b>	<b>5.69</b>	

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	<b>£</b>	<b>£</b>	<b>£</b>	<b>FTE</b>	<b>FTE</b>	
Employees	1,149,000	874,000	(275,000)	26.07	18.67	Restructure of the service is in progress. Underspent expected due to vacant posts, partially being covered by agency & temporary staff. Additional payments relating to 'Empty homes review' to be made in this financial year
Other Expenditure	419,700	468,700	49,000			
Income	(311,500)	(311,500)	0			
<b>CServ Management &amp; Support</b>	<b>1,257,200</b>	<b>1,031,200</b>	<b>(226,000)</b>	<b>26.07</b>	<b>18.67</b>	
Employees	32,200	32,200	0	0.00	0.00	Council
Other Expenditure	403,300	403,300	0			
Income	0	0	0			
<b>Democratic Rep &amp; Management</b>	<b>435,500</b>	<b>435,500</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	
Employees	42,300	102,700	60,400	0.00	0.00	Temp Staff - Overall costs for council elections are higher and disallowed expenditure of £15k after the final settlement claim relating to Parliament Elections held in 2019 has been moved here.. Please see above Govt. new burden grant for elections
Other Expenditure	108,200	107,400	(800)			
Income	0	(34,300)	(34,300)			
<b>Elections</b>	<b>150,500</b>	<b>175,800</b>	<b>25,300</b>	<b>0.00</b>	<b>0.00</b>	
Employees	200,600	180,600	(20,000)	3.89	3.00	Savings expected due to the vacant post
Other Expenditure	86,500	86,500	0			
Income	(1,000)	(1,000)	0			
<b>Electoral Registration</b>	<b>286,100</b>	<b>266,100</b>	<b>(20,000)</b>	<b>3.89</b>	<b>3.00</b>	
Employees	363,000	343,000	(20,000)	6.56	5.76	
Other Expenditure	52,800	52,800	0			
Income	0	0	0			
<b>HR</b>	<b>415,800</b>	<b>395,800</b>	<b>(20,000)</b>	<b>6.56</b>	<b>5.76</b>	

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	<b>£</b>	<b>£</b>	<b>£</b>	<b>FTE</b>	<b>FTE</b>	
Employees	864,400	814,400	(50,000)	16.25	12.08	Savings expected due to vacant posts expected to be covered by additional overtime payments & Temporary staff. Overspent to be funded through Govt. grant to deliver 'Cyber treatment plan' Govt. Grant of £75k to deliver 'Cyber treatment plan' and remainder salary costs reimbursement expected from Woking BC relating to secondment of a member of staff
Other Expenditure	453,900	528,900	75,000			
Income	0	(107,200)	(107,200)			
<b>Information &amp; Comms Technology</b>	<b>1,318,300</b>	<b>1,236,100</b>	<b>(82,200)</b>	<b>16.25</b>	<b>12.08</b>	
Employees	0	0	0			
Other Expenditure	388,400	388,400	0			
Income	0	(900)	(900)			
<b>Insurance</b>	<b>388,400</b>	<b>387,500</b>	<b>(900)</b>	<b>0.00</b>	<b>0.00</b>	
Employees	74,400	74,000	(400)	1.83	1.83	
Other Expenditure	31,500	31,800	300			
Income	(140,700)	(140,700)	0			
<b>Land Charges</b>	<b>(34,800)</b>	<b>(34,900)</b>	<b>(100)</b>	<b>1.83</b>	<b>1.83</b>	
Employees	758,800	748,800	(10,000)	11.78	5.78	Vacant posts are being covered by agency staff which are usually paid in arrears.  Higher recharged fees income expected against the budget
Other Expenditure	(33,800)	(19,500)	14,300			
Income	(18,400)	(58,000)	(39,600)			
<b>Legal</b>	<b>706,600</b>	<b>671,300</b>	<b>(35,300)</b>	<b>11.78</b>	<b>5.78</b>	
Employees	74,100	79,100	5,000	1.39	1.39	
Other Expenditure	200	200	0			
Income	0	0	0			
<b>Payroll</b>	<b>74,300</b>	<b>79,300</b>	<b>5,000</b>	<b>1.39</b>	<b>1.39</b>	

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	<b>£</b>	<b>£</b>	<b>£</b>	<b>FTE</b>	<b>FTE</b>	
Employees	0		0			
Other Expenditure	0		0			
Income	0		0			
<b>Misc Expenses</b>	<b>0</b>	<b>0</b>	<b>0</b>			
Employees	0		0			
Other Expenditure	0		0			
Income	0		0			
<b>Section 106</b>	<b>0</b>	<b>0</b>	<b>0</b>			
Employees	0		0			
Other Expenditure	0		0			
Income	0		0			
<b>Community Infrastructure Levy</b>	<b>0</b>	<b>0</b>	<b>0</b>			
Total Employees	<b>4,883,000</b>	<b>4,568,700</b>	<b>(314,300)</b>	<b>85.21</b>	<b>62.55</b>	
Total Other Expenditure	<b>2,480,000</b>	<b>2,586,500</b>	<b>106,500</b>			
Total Income	<b>(471,600)</b>	<b>(653,600)</b>	<b>(182,000)</b>			
Net Total	<b>6,891,400</b>	<b>6,501,600</b>	<b>(389,800)</b>	<b>85.21</b>	<b>62.55</b>	